



Hinckley & Bosworth
Borough Council

A Borough to be proud of

Overview and Scrutiny Work Programme 2018-2019

SEPTEMBER 2018

SCRUTINY COMMISSION

Date	Issue	Reason	Outcomes	Lead Officer	Supports corporate aims
13 September 2018	Air quality management	Annual update	Monitor air quality in the borough	Simon Smith	1, 2
	Community Safety Partnership	Six monthly update	Ensure effective operation of partnership and monitor local policing provision	Sharon Stacey	1, 2
	Carbon Management 2008-18	Scrutiny prior to Executive consideration	Monitoring and information sharing	Rob Parkinson	1, 2
	LCC's Unitary proposals and plans for East Midlands Strategic Alliance	Scrutiny prior to Council consideration	Recommendations to Council	Bill Cullen	All
	Future LEP geography	Scrutiny prior to Council decision	Recommendations to Council	Bill Cullen	3
	Council tax care leavers' discount	Scrutiny prior to Council decision	Recommendations to Council	Ashley Wilson	1
8 November 2018					
	Communication Strategy	Consultation prior to approval	Support for strategy	Jacqueline Puffett	All
	Together for Tenants	Update	Information		1
	Universal Credit follow up report	Request of Commission to receive statistics and invite a representative of the DWP	Awareness of impact of UC	Sharon Stacey	1
	Fly tipping	Request of Commission	Monitor changes in fly tipping	Caroline Roffey	2
13 December 2018	HRA Investment Plan	Scrutiny prior to Council decision	Ensure effective planning	Sharon Stacey	All
	Planning appeals update	Six monthly update	Monitor performance in relation to planning decisions	Nicola Smith	3
	Affordable housing delivery	Annual progress report	Monitor delivery of affordable housing	Nicola Smith	1, 3

Date	Issue	Reason	Outcomes	Lead Officer	Supports corporate aims
	Local authority lottery	Request to review pre-implementation	Ensure processes followed	Edwina Grant	1, 3
28 March 2019	Parish & Community Initiative Fund	Annual report	Recommendations to SLT	Caroline Roffey	All
	S106 contributions update	Annual update	Ensure money is being allocated and spent	Nicola Smith	All
27 June 2019	Planning appeals update	Six monthly update	Monitor performance in relation to planning decisions	Nicola Smith	3
28 July 2019					
22 August 2019	Air quality management	Annual update	Monitor air quality in the borough	Simon Smith	1, 2
17 October 2019	Community Safety Partnership	Six monthly update	Ensure effective operation of partnership and monitor local policing provision	Sharon Stacey	1, 2
12 December 2019					

FINANCE & PERFORMANCE SCRUTINY

Date	Issue	Reason	Outcomes	Lead Officer	Supports corporate aims
10 September 2018	Revenue & capital outturn quarter 1 2018/19	Monitor budgets and capital programme	Ensure effective use of resources	Ashley Wilson	3
	Performance & risk quarter 1 2018/19	To monitor performance in-year	Identify improvements	Cal Bellavia	All
	Business rates retention quarter 1 2018/19	Monitor levels of retention and pooling	Ensure appropriate arrangements and	Ashley Wilson	3

Date	Issue	Reason	Outcomes	Lead Officer	Supports corporate aims
		arrangements	value for money		
	Customer satisfaction survey				
5 November 2018	Revenue & capital outturn quarter 2 2018/19	Monitor budgets and capital programme	Ensure effective use of resources	Ashley Wilson	All
	Aged debts quarter 2 2018/19	Monitor levels of debt	Ensure recovery processes are robust	Ashley Wilson	3
	Business rates retention quarter 2 2018/19	Monitor levels of retention and pooling arrangements	Ensure appropriate arrangements and value for money	Ashley Wilson	3
	Frontline service review – Planning	Programme of frontline service reviews	Monitor performance	Nicola Smith	2
	Budget strategy	Regular report	Inform members of process and timelines	Ashley Wilson	3
	Housing contractors report	6 month update as requested at May meeting			
17 December 2018	Leisure Centre performance	Annual review	Ensure performance and value for money	Simon Jones	All
	Frontline service review – housing	Programme of frontline service reviews	Monitor performance	Sharon Stacey	1
	Performance & risk quarter 2 2018/19	To monitor performance	Identify improvements	Cal Bellavia	All
25 March 2019	Frontline service review – Environmental Health (Food hygiene and pest control)	Programme of frontline service reviews	Monitor performance	Steve Merry	1, 2
24 June 2019	Frontline service review – Streetscene Services	Programme of frontline service reviews	Monitor performance	Caroline Roffey	All
19 August 2019	Frontline service review – Environmental Health (noise &	Programme of frontline service reviews	Monitor performance	Simon Smith	1, 2

Date	Issue	Reason	Outcomes	Lead Officer	Supports corporate aims
	nuisance)				
14 October 2019	Frontline service review – Planning	Programme of frontline service reviews	Monitor performance	Nicola Smith	2
9 December 2019	Frontline service review – Housing	Programme of frontline service reviews	Monitor performance	Sharon Stacey	All
	Leisure Centre performance	Annual review	Ensure performance and value for money	Simon Jones	All

To programme

Introduction of a local authority lottery (before implementation)

Hinckley hospital update

Highway adoption

Building Control service & charges (F&P)

Key to corporate aims

1 – People

2 – Places

3 – Prosperity